

City of Scottsdale
Historic Residential Exterior Rehabilitation Program

2006 APPLICATION

I. Property Information

Property Address: _____

Historic District: _____

Owner: _____

Mailing Address: _____

Telephone: (Home) _____ Daytime: _____

E-mail address: _____

II. Project Information

Scope of Work: *Describe the work you plan to do.*

III. Project Justification:

On an attached sheet, titled "Project Justification" explain how the work will stabilize, preserve or enhance the home. Describe how visible the work will be and how it will contribute to the views of the property and/or surrounding streetscape.

If the proposed project will repair a maintenance problem explain how it will improve the physical condition of the property;

If the project will improve the energy efficiency of the home explain how this will be accomplished without adversely affecting its character-defining features.

If the project will restore missing architectural features or remove incompatible additions, explain the changes which occurred and the rationale for the planned work.

Provide any additional information as to why your project should be funded.

IV. Request for Funding:

Itemize the specific work items and materials for eligible improvements planned for this project and the associated costs. To justify the budgeted amount provide 2 estimates from qualified contractors, tradesperson or building product supply establishments as attachments to this application.

Scope of Work Items (Attach a separate sheet if necessary)	Budgeted Amount
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
Total	_____
Requested City Share (maximum of 50%)	_____

V. Primary Lien holder Information

The City's purchase of a Conservation Easement requires the consent of all significant lien holders prior to the commencement of work and disbursement of funds.

Primary mortgage company:	_____
Loan Number	_____
Contact person	_____
Correspondence Address	_____
Telephone Number	_____
Secondary Lien holder	_____
Loan Number	_____
Contact person	_____
Correspondence Address	_____
Telephone Number	_____

Please provide the same information for any other lenders of lien holders.

VI. Attachments

1. Photographs

Submit at least 2 sets photographs or digital images, minimum size 3" x 5," for each aspect of the planned work that illustrates the need for the work to be undertaken. Show the level of deterioration, the location for the planned rehabilitation and/or improvement and the effect the deterioration or work will have on the building.

Provide additional photographs as needed to show the relationship of the house to adjacent properties, the visibility of the improvement and/or the contribution the work will make to the streetscape.

2. Drawings

A. Site plan: *Drawings need not be professionally done but should be correct in scale and detailed enough to illustrate the proposed scope of work. The site plan should include:*

- An outline or "footprint" of all existing building and structures on the lot
- The location of property lines, streets, alleys and easements
- The location of driveways, parking areas, sidewalks, patios, fencing, walls and other major landscape or site improvements
- The location of the proposed work with notes referencing the scope of work described in Section III of the application

B. Elevations: *Include line drawings of the exterior elements of the building that will be impacted by the proposed work. Depending upon the nature of the work the drawings should show:*

- Wall and roof configurations,
- Location and size of window and/or door openings
- Style and configuration of windows
- Notations as to materials to be used

C. Archival Documents: *If you are planning to reconstruct or replicate a feature originally on the house or historically found within the subdivision, provide documentation on which you are basing the planned work.*

Documentation can include:

- Original plans or footprints
- Historic photographs
- Contemporary photographs showing evidence of the original structure or feature

3. Building Product Information

Include product information materials for items to be used including manufacturer's specification, product brochures or other items which detail materials, appearance, finishes and installation requirements. This information will be used to determine the appropriateness of replacement materials or features.

VII. Submission Requirements

The original application, two sets of photographs and one set of drawings should be mailed or delivered by 5:00 p.m. on February 15, 2006 to:

City of Scottsdale Historic Preservation Office
7506 East Indian School Road
Scottsdale, Arizona 85821

Incomplete applications will be returned to the applicant and not reviewed.

I declare that I have reviewed the Historic Residential Exterior Rehabilitation Program Guide and I understand its contents and I am submitting this application in accordance with that guide. All information is true to the best of my knowledge and belief. I acknowledge that any errors in the application may affect its review and approval. Further, I understand that applications are competitively reviewed and I may not be selected to receive funding. I understand that if I wish to change any aspect of the project after it is approved I must obtain the written consent of the City. I also understand I will be required to obtain a "Consent Agreement" from my lien holders and sign and abide by the terms of the "Deed of Conservation Easement" and the Historic Residential Exterior Rehabilitation Program Agreement with 60 days of the project funding approval by the Scottsdale City Council.

SIGNATURE _____ DATE _____

SIGNATURE _____ DATE _____